

# EARNIE Business

**EARNIE Business is a flexible system ideal for growing businesses with up to 100 employees**



It is fully HMRC accredited so you can be confident it will handle legislative requirements - no matter how quickly they change.

You can even tailor the payroll to the way you work - set up your own payments and deductions, absence categories and user-defined fields to capture and report on the information important to you.

EARNIE Business also offers a costing module, enabling employee costs to be divided between multiple cost centres.

As your business grows, EARNIE can grow with you. You can easily upgrade to our larger EARNIE Executive system without losing any of your important payroll data.

## Key features

- 5 companies as standard with additional companies available
- Large library of reports included
- Easy to produce bespoke reports
- Historical payslips are available on demand
- Comprehensive audit trail
- Quick amends with global updates
- User-defined data import and export facilities
- Management information can be obtained quickly and easily
- Auto absence calculation for SMP/SAP/SPP and SSP
- Online filing at year end
- Send and receive in year changes via HMRC Gateway
- HMRC accredited
- Integration with IRIS HR Manager
- Many pre-defined BACS and accounts links set up
- Up to 25 user-defined fields for ultimate flexibility
- Optional CIS module for construction industry pay calculation
- Spreadsheet import facility available for fast data entry

## Share your data to save even more time

EARNIE Business integrates links with a range of BACS, time and attendance, accounts and HR systems (including IRIS HR Manager). Entering your data only once and sharing it between your various systems saves considerable time.

## Back up services

The team behind EARNIE has over 20 years payroll experience and a dedicated support team is on hand 5 days a week so you can be confident expert support is always available.

You can choose from a large range of stationery to complement EARNIE and additional bureau services such as payslip printing and BACS processing are also available.

## CIS calculations

EARNIE can easily handle your construction industry payments with an optional CIS (construction industry scheme) module.

It performs all the necessary calculations using specific CIS rules and connects directly to HMRC Gateway. It even verifies the tax status of each contractor so your life is made easier. Your sub-contractors payroll is kept completely separate to PAYE employees to ensure no mix-ups when reporting to HMRC.

## Spreadsheet Import

Quickly import data directly into your payroll run with the optional Spreadsheet Import facility. Set up templates containing the exact information you require then either link to an Microsoft Excel spreadsheet or manually key in the data.

Ideal for accountants, bureaus or any companies with lots of variable pay information.

## System Requirements

|                         |   |
|-------------------------|---|
| <b>Processor</b>        | IBM compatible PC with a Pentium II processor   |
| <b>Operating system</b> | Windows 7<br>Microsoft Windows 2000, XP (with current service pack) or Vista  |
| <b>Memory</b>           | 64Mb RAM  |
| <b>Hard disk</b>        | Hard disk drive with 100Mb of free disk space for program files   |
| <b>Display</b>          | SVGA 800 x 600 pixel display with 256 colours   |
| <b>Input device</b>     | CD-ROM and Microsoft mouse or compatible pointing device  |
| <b>Report writing</b>   | EARNIE Business has a built-in Quick Report Writer for summary style reports. All other bespoke reporting modifications require Crystal Reports v9+ and we can also create bespoke reports on your behalf<br><br>HP compatible laser printer<br><br>Epson 9-pin matrix printer (recommended - for continuous payslips only) |
| <b>Network</b>          | EARNIE Business can be set up as a networked product on a LAN (Local Area Network). Please note only one person can access EARNIE Business at a time<br><br>Network installation - Windows NT Server with 100Mb network   |

**Make sure you get the right version of EARNIE with our feature comparison chart. You can see at a glance the full product range and the key features included...**

|                                      | EARNIE Intro | EARNIE Business | EARNIE Executive |
|--------------------------------------|--------------|-----------------|------------------|
| <b>General</b>                       |              |                 |                  |
| No. of employees                     | 30           | 100             | 1000             |
| No. of users                         | Single       | Single          | Multi            |
| Extra companies available            | ●            | ●               | ●                |
| Database                             | Access       | Access          | Access           |
| Online help                          | ●            | ●               | ●                |
| Online filing of P14s/P35            | ●            | ●               | ●                |
| Send in year data to HMRC            | ●            | ●               | ●                |
| Receive in year data from HMRC       | -            | ●               | ●                |
| <b>Security</b>                      |              |                 |                  |
| Password protected                   | ●            | ●               | ●                |
| Different security levels            | -            | ●               | ●                |
| Audit trail                          | -            | ●               | ●                |
| Back up and restore                  | ●            | ●               | ●                |
| <b>Links</b>                         |              |                 |                  |
| Data import and export facilities    | ●            | ●               | ●                |
| Easy links to 3rd party packages     | ●            | ●               | ●                |
| User-defined accounts and BACS links | -            | -               | -                |
| <b>Company</b>                       |              |                 |                  |
| Quick amends with global updates     | ●            | ●               | ●                |
| Copy company                         | -            | ●               | ●                |
| Multiple bank accounts               | -            | ●               | ●                |

|   | EARNIE Intro | EARNIE Business | EARNIE Executive |
|---|--------------|-----------------|------------------|
| <b>Employee</b>                                     |              |                 |                  |
| Different pay frequencies                           | ●            | ●               | ●                |
| Employee templates                                  | -            | ●               | ●                |
| 25 user-defined fields                              | ●            | ●               | ●                |
| Overrule calculated figures                         | ●            | ●               | ●                |
| Part payment for monthly starters/leavers           | -            | ●               | ●                |
| <b>Calculations</b>                                 |              |                 |                  |
| Handles all legislative requirements                | ●            | ●               | ●                |
| Payments/deductions including AEOs and net-to-gross | 40           | 999             | 999              |
| Payment deductions formulas                         | -            | ●               | ●                |
| Unlimited rates of pay                              | ●            | ●               | ●                |
| Pension calculations                                | ●            | ●               | ●                |
| Backdated and Director's NI                         | ●            | ●               | ●                |
| CIS calculations                                    | -            | Optional        | 40               |
| Split employee costs                                | -            | Optional        | 40               |
| <b>Reporting</b>                                    |              |                 |                  |
| Library of standard reports                         | ●            | ●               | ●                |
| Quick report writer                                 | ●            | ●               | ●                |
| Report by cost centre or department                 | ●            | ●               | ●                |
| Batch print P45s                                    | -            | ●               | ●                |
| Secure email payslips                               | ●            | ●               | ●                |
| <b>Absence diary</b>                                |              |                 |                  |
| Diary records SSP, SMP and holidays                 | ●            | ●               | ●                |
| User-defined absence fields                         | -            | ●               | ●                |
| Set up reminders and future actions                 | -            | ●               | ●                |
| <b>History</b>                                      |              |                 |                  |
| History including reports and payslips              | Current year | 9 years         | 9 years          |
| Drill-down how items are made up                    | ●            | ●               | ●                |
| <b>Data entry</b>                                   |              |                 |                  |
| Spreadsheet Import facility                         | Optional     | Optional        | Optional         |

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- More product information
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|                                   |     |
|-----------------------------------|-----|
| 2 weekly 4 weekly pay frequencies | Yes |
| Directors National Insurance      | Yes |
| Contracted-out Pension Deductions | Yes |

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